**PRE-ENTRY REGISTRATION**

To pre-register for the event, email [cpta.secretary@gmail.com](mailto:cpta.secretary@gmail.com) the following by the deadline noted in the event notice email:

1. In the subject line, provide the event name, your first and last name, and the class you intend to ride.
2. Attach both sides of the completed CPTA event waiver with signatures in the correct places. \*The Clerk of the Course will be signing as witness on the back for those who actually attend the event.
3. Attach the completed and signed COVID-19 questionnaire.

In addition, email your rider fee ($10.00 for members, $20.00 for non-members) to [cpta.treasurer@outlook.com](mailto:cpta.treasurer@outlook.com), with your name and the event name in the comments section. There is no security question required.

The event notice email will have blank copies of the event waiver form and the COVID-19 questionnaire. **It is critical** to complete the event waiver form clearly and fully. Any forms not properly completed will be returned to the sender for repairs. We must have your first and last name, address, and phone # for possible contact tracing.

For those who do not do internet banking, or do not have access to a printer or scanner, please make arrangements with another club member who can send it in on your behalf.